

**PROJECT PARTNERSHIP AGREEMENT
UNDER A PROGRAMME OF THE OFFICE OF THE UNITED NATIONS
HIGH COMMISSIONER FOR REFUGEES**

BETWEEN

**THE OFFICE OF THE UNITED NATIONS HIGH COMMISSIONER FOR REFUGEES
(hereafter referred as "UNHCR")**

AND

**UNITED NATIONS DEVELOPMENT PROGRAMME
(hereafter referred as "Recipient Agency")**

(both hereafter referred as "the Parties")

A. SUMMARY OF PROJECT (ACTIVITIES)	
1. Title of the Project (Activities)	Establishment of the Regional Joint Secretariat (Syria related crisis) between UNHCR and UNDP
2. Effective Start Date	01/05/2014
3. Planned Date of Completion	31/12/2014
4. Liquidation Date	31/01/2015 (as applicable)
5. Location/Office	JORMN / UNHCR Mena Bureau Amman
6. Contribution	1,000,000.00 USD
7. Contributing Agency	United Nations High Commissioner for Refugees (UNHCR)
8. Recipient Agency	UNITED NATIONS DEVELOPMENT PROGRAMME
9. Nature of Project (Activities)	Management/development effectiveness
	<p>Project Basic Data:</p> <p>Budget Year: 2014</p> <p>Operation: SRRCO ABC</p> <p>Cost Centre (s): 32062 REGIONAL REFUGEE COORDINATION</p>

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	<p>Pillar (long description): Pillar 1 - Refugee Programme</p> <p>PPG (s): 5XXND ALL POPULATIONS OF CONCERN AFFECTED BY SYRIA SITUATION</p> <p>Goal(s): PR Advocacy for protection and solutions</p> <p>Implementer code: 7000019 UNITED NATIONS DEVELOPMENT PROGRAMME</p>
<p>10. Purpose</p>	<p>UNDP-UNHCR Joint Secretariat will provide guidance and support to UNDP and UNHCR country offices, as per 2013 MoU.</p>
<p>11. Expected Outcome/Results</p>	<p>Summary of Deliverables</p> <p>Country offices have the required support and capacity to consolidate Humanitarian and Development interventions for resilience of refugees, IDPs, Host Communities and Institutions through Joint Secretariat policy support, research and analysis</p> <p>A detailed Project Description or Logframe of Expected Outcome/Results (attached, as applicable)</p>
<p>12. ANNEX(ES)</p> <p>In the event that the terms contained in the Annex(es) are incompatible with those contained in this Agreement, the latter shall govern and prevail. List and attach any Annex(es) that both UNHCR and the Recipient Agency consider to be a component of the Project Partnership Agreement.</p> <p>List of Annex(es):</p> <ul style="list-style-type: none"> Annex A: Project Description, including the Expected Results Logframe (as agreed) Annex B: Budget Annex C: Workplan Annex D: Staff list 	
<p>B. BUDGET</p>	



The total budget of UNHCR's contribution for the Project (Activities) is 1,000,000.00 in USD as summarized below. More details of the budget breakdown are attached as Annex B. (The currency of budget, transfer and expenditure shall be the same).

Summary of the Budget (UNHCR's Contribution)	Currency	Amount	Amount [USD]
Total programmable amount, including direct costs	USD	1,000,000.00	1,000,000.00
Indirect support costs/ cost recovery/overhead cost (as applicable)			
Grand Total	USD		1,000,000.00

UNHCR will not be responsible for any financial commitment or expenditure made by the Recipient Agency that exceeds the budget for the Project (Activities). The Recipient Agency will promptly advise UNHCR when it is aware that the budget for the Project (Activities) is insufficient to fully implement the Project (Activities) in the manner set out in the present Agreement, including its Annexes. UNHCR will have no obligation to provide the Recipient Agency with any funds or to make any reimbursement for expenses incurred in excess of the total budget as set forth herein.

C. COSTS RECOVERY

The Recipient Agency's support costs, determined in accordance with its cost recovery, will be paid from the Contribution, in accordance with the budget, as set forth under **B. Budget**.

D. REPORTING

The Recipient Agency shall provide UNHCR progress reports, Financial Report (Part 1) and Performance Report (Part 2) (narrative) reports on the progress of the Project (Part 1), and as set out below (as applicable):

- By 10 April for the period ending 31 March (Part 1);
- By 15 July for the period ending 30 June (Parts 1 and 2);
- By 10 October for the period ending 30 September (Part 1);
- By 20 December interim report for the period ending 31 December (Part 1);
- By 15 February final report for the period ending 31 December (Parts 1 and 2);

The financial reports will be prepared in accordance with the Recipient Agency's financial regulations, rules, policies, procedures, and administrative instructions.

Other (specify titles and due dates):

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- 1 By 31 July for period ending 30 June (Parts 1 & 2);
- 2 By 31 October for the period ending 30 September (Parts 1);
- 3 By 15 February final report for the period ending 31 December (Parts 1 and 2)
- 4 By 30 June 2015 final financial report, the final certified financial report shall be issued by 30 June of the following year after completion of the Project

E. CONTRIBUTIONS

The total amounts paid by UNHCR shall match the total budget amount as set above under the Article B. Budget.

UNHCR shall transfer the first installment within ten days of signature of this Agreement by the two Parties. The subsequent installment (s) shall be subjected to progress of implementation and availability of funds. The payment shall be made in same currency of the Project Budget as stated in under the Article B. Budget.

For Project (Activities) less than one year in duration, the Contribution will be paid to the Recipient Agency prior to the commencement of Activities. If this Agreement is the first of a multi-year programme, indicate when it is expected to run from 01/05/2014 to 31/12/2014.

The indicative installment(s) schedule as follows:

Indicative schedule of installment period:

Period			Currency	Amount
From	To	Description		
01/05/2014	31/07/2014	First Installment	USD	350,000.00
01/08/2014	31/12/2014	Second/ Final Installment	USD	650,000.00

UNHCR acknowledges that the Recipient Agency will not pre-finance the Project (Activities) under this Agreement. UNHCR does not bear responsibilities if the Recipient Agency pre-finances activities without prior approval of UNHCR. If the Contribution, or any part of it, is not received in a timely manner, the Project (Activities) may be reduced or suspended by the Recipient Agency with immediate effect.

The Recipient Agency will be fully responsible for the administering the Contribution in accordance with this Agreement and its financial regulations, rules, policies and procedures, and administrative instructions, and carrying out the Project (Activities) efficiently and effectively.

The UNHCR Contribution will be paid into the following account:

Account Details:

UNDP SubRegional Development Coordinator
UNDP Contribution Account BANK 015-002284

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Currency: USD

Bank Address:

When making such transfers, UNHCR shall notify the Recipient Agency (as mentioned in Section G) of the following: (a) the amount transferred; (b) the value date of the transfer; (c) that the transfer is from the UNHCR pursuant to this Agreement.

F. INTELLECTUAL PROPERTY RIGHTS

All Intellectual Property Rights related to the Activities will belong to the Recipient Agency. UNHCR and, if applicable, the relevant Government, will enjoy a perpetual, royalty-free, non-exclusive and non-transferable license.

G. CORRESPONDENCE

All correspondence regarding the implementation of this Agreement will be addressed to:

[Contributing Agency: Name of duly authorized person on behalf of UNHCR]

Name: Amin Awad
Address: UNHCR Office of the Director for MENA Bureau- Jordan
Email: awad@unhcr.org

[Recipient Agency: Name of duly authorized person on behalf of the Recipient Agency]

Name: Gustavo Gonzalez
Address: UNDP Sub-regional Development Coordinator- Jordan
Email: Gustavo.gonzalez@undp.org


H. AMENDMENTS

The present Agreement, including its Annexes, may be modified or amended only by written agreement between the Parties.

I. COMPLETION OF THE PROJECT (ACTIVITIES)

The Recipient Agency will notify UNHCR when the Project (Activities) has been completed.

The Recipient Agency will continue to hold any part of the Contribution that is unutilized at completion of the Project (Activities) until all commitments and liabilities incurred in the carrying out of the Project (Activities) have been satisfied and all arrangements associated with the Project (Activities) under this Agreement have been brought to an orderly conclusion. The Recipient Agency will ensure the settlement of all commitments, no later than the Liquidation Date as specified in Article A.4.

J. TERMINATION OF THIS AGREEMENT

This Agreement will terminate upon satisfaction of all commitments and liabilities incurred in carrying out the Project (Activities) and the orderly conclusion of all arrangements associated with the Project (Activities).

This Agreement may be terminated by either Agency at any time by written notice to the other. Termination will be effective thirty (30) days after receipt of the notice. In the event of termination under this paragraph, the Parties will cooperate to ensure completion of the Project (Activities), satisfaction of all commitments and liabilities, and the orderly conclusion of all arrangements associated with the Project (Activities).

K. REFUNDS OF UNSPENT BALANCES

Upon completion or termination of this Agreement and following the submission of the final financial report, any unspent balance from the Contribution must be returned to UNHCR. The refund must be done no later than one month after the Liquidation Date as specified in Article A.4, unless otherwise agreed in writing by the Parties.

L. OTHER PROVISIONS (as applicable)

Other additional provisions as agreed by the Parties, as described below or attached as Annex(es).

M. SETTLEMENT OF DISPUTES

The Parties will use their best efforts to promptly settle through direct negotiations any dispute, controversy or claim arising out of or in connection with this Agreement or any breach thereof. Any such dispute, controversy or claim which is not settled within sixty (60) days from the date either party has notified the other party of the nature of the dispute, controversy or claim and of the measures which should be taken to rectify it, will be resolved through consultation between the Executive Heads of each of the Parties.

N. ENTRY INTO FORCE AND VALIDITY

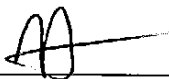
This Agreement will enter into force upon its signature by the authorized representatives of the Parties and remain in force until the Completion Date as specified in Article A.3 or until terminated in accordance with Article J above.

IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have signed the present Agreement in duplicate.

	On behalf of (UNHCR):	On behalf of (UNITED NATIONS DEVELOPMENT PROGRAMME):
Signature:		

17/4/2014

Name:	AWAD,Mr.Amin	GONZALEZ,Mr.Gustavo
Title:	Director of the MENA Bureau	SubRegional Development Coordinator
Date:	17/4/2014	17/4/2014
Place:	AMMAN-JORDAN	AMMAN-JORDAN



BUDGET REPORT - ITEMISED DETAIL

Page No: 1
Run Date: 16/04/2014
Run Time: 06:11:58

Report ID: HEPMN03
Operation: SRRCO ABC Model: DETAIL2014 (Master Version)
Budget Year: 2014 Pillar: 1 Implementer: 7000019
Cost Centre: 32062

Objective/Output Account	Item Description	Currency	Amount
Implementer: 7000019- UNITED NATIONS DEVELOPMENT PRO			
Situation: 1321 - SYRIA SITUATION RESPONSE			
PPG: 5XXND - ALL POC AFFECTED BY SYRIA SITUATION			
Goal: PR - Advocacy for protection & solution			
920 - Inter-agency & Strat. Rlats.			
920AI - Ops part clust des, guid & sup			
610460 TRANSPORT CONTRACT	1.00 at USD 16000.00; Transport cost (car rental, driver and fuel)	USD	16,000.00
		Total for Account: 610460	USD 16,000.00
610998 OTHER COMMERCIAL CONTRACTS, SE	1.00 at USD 40000.00; Joint assessment, planning, and programming missions	USD	40,000.00
		Total for Account: 610998	USD 40,000.00
611998 OTHER GRANT, LUMP SUM PAYMENT	1.00 at USD 74075.00; UNDP General Management Support	USD	74,075.00
		Total for Account: 611998	USD 74,075.00
614015 UNV/UN INTL PERSONNEL COSTS	1.00 at USD 40000.00; Analyst / knowledge management for 8 months	USD	40,000.00
	1.00 at USD 40000.00; Communication Specialist for 8 months	USD	40,000.00
	700.00 at USD 180.00; Programme Coordinator at 180 USD x 700 days	USD	126,000.00
		Total for Account: 614015	USD 206,000.00
614025 UNV/UN NAT PERSONNEL COSTS	8.00 at USD 3150.00; Assistant Operation for 8 months	USD	25,200.00
		Total for Account: 614025	USD 25,200.00
614055 UNV/UN TRAVEL COSTS	1.00 at USD 70000.00; Programmatic support missions (travel and DSA)	USD	70,000.00
		Total for Account: 614055	USD 70,000.00
623530 STUDIES AND REPORTS	1.00 at USD 50000.00; Analysis of innovative solutions and collection of good practices	USD	50,000.00
	1.00 at USD 120725.00; Socioeconomic profiling of Syrian refugees	USD	120,725.00
	1.00 at USD 200000.00; Comprehensive study on Policy Options	USD	200,000.00
	1.00 at USD 50000.00; Analysis of the impact of the Syria Crisis on Gender Inequalities	USD	50,000.00
	1.00 at USD 80000.00; Programme formulation for innovative ideas and solution with CO	USD	80,000.00
		Total for Account: 623530	USD 500,725.00
623562 PRINTING, PUBLICATIONS COSTS	1.00 at USD 40000.00; Publication, Advocacy, Printing, media outreach and related cost	USD	40,000.00
		Total for Account: 623562	USD 40,000.00
625120 OTHER EXPENDABLE OFFICE SUPPLI	1.00 at USD 8000.00; Stationary and office supplies	USD	8,000.00
		Total for Account: 625120	USD 8,000.00
626110 FURNITURE AND FIXTURES	1.00 at USD 20000.00; IT equipment and furniture	USD	20,000.00
		Total for Account: 626110	USD 20,000.00
		Total for Output: 920AI	USD 1,000,000.00
		Total for Objective: 920	USD 1,000,000.00
		Total for Goal: PR	USD 1,000,000.00
		Total for PPG: 5XXND	USD 1,000,000.00
		Total for Situation: 1321	USD 1,000,000.00
		Total for Implementer: 7000019	USD 1,000,000.00
Grand Total for Budget Centre: 32062		USD	1,000,000.00

NA

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PROJECT DESCRIPTION

Title of the Project:	Establishment of the regional Joint Secretariat (Syria related crisis) between the United Nations Development Programme (UNDP) and the Office of the United Nations High Commissioner for Refugees (UNHCR) in Amman, Jordan
Partner Agreement No.:	[0000000001]
Implementer:	United Nations Development Programme (7000019)
Operation:	SRRCO ABC
Budget Year:	2014
Population Planning Group(s):	5XXND- All populations of concern affected by Syria Situation
Period covered by the Agreement:	1 May – 31 December 2014
Pillar:	I – Refugee Programme
Cost Centre(s):	32062- Director's Office- Amman

1. Project Overview

With the Syria crisis entering into its fourth year, humanitarian and development needs are dramatically challenging the response capacities of national and international partners in the sub region. Joining efforts at the country and regional level, as well as building lasting partnership to optimize capacities and resources in responding to a protected crisis becomes now an imperative.

The scale of the refugee influx and its impact on host countries calls for dedicated action, as coping mechanisms are stretched and resilience is eroding. There is increasing recognition amongst concerned governments and the international community that the crisis has begun to compromise development gains and that overall stability of many countries is at risk, as social tensions continue to increase, as evidenced by declining human development and growth trends, and increasing levels of vulnerabilities. The development loss is amplified in the sub-region, which is reliant on intra-regional trade and a vibrant private sector.

This requires long-term vision that guide short and medium term interventions and that generate immediate, concrete changes in lives of people affected by the crisis while simultaneously arresting development loss. Countries affected by the Syrian crisis are in the middle-income bracket, which suggests that there are domestic resources available and systems in place that international support can build upon.

1.1 Operational context

The situation in the region has reached protracted refugee crisis and a more sustainable approach, utilizing the comparative advantages of UNHCR and UNDP is required to meet the identified needs and vulnerabilities of both refugees, host communities as well as national, sub-national and local institutions.

On 17 December 2013 UNDP and UNHCR signed a regional MOU in order to consolidate the cooperation between the two organizations, and to draw on the comparative advantages of humanitarian and development organizations in order to address the range of needs on a timely basis and at an appropriate scale. One of the key elements of this partnership is the establishment of a UNDP-UNHCR Joint Secretariat that will support Country Offices and provide the required operational framework, and analytical and programmatic tools.

1.2 Justification for the Project

The United Nations Development Programme (UNDP) and the Office of the United Nations High Commissioner for Refugees (UNHCR), taking into consideration the humanitarian and development challenges generated for the region caused by the conflict in Syrian and massive external and internal population displacement, will establish a consultation mechanism at regional level, hereinafter referred to as the UNDP/UNHCR Joint Secretariat, to coordinate action with respect to ongoing and emerging strategic and geographical priorities throughout the displacement cycle. As per MOU, the Joint Secretariat is to provide guidance and support to UNDP and UNHCR country offices as follows;

- (a) consolidate cooperation between the two organizations in addressing the complex challenges of securing stabilization, enhancing recovery, and restoring development in the most affected countries across the region caused by the large movements of refugees and IDPs from/within Syria;




AnnexA

(b) provide an operational framework within which complementary humanitarian and resilience-based development interventions will be pursued by the two organizations throughout the displacement, stabilization/recovery and development solutions phases of the Syrian conflict;

(c) help country offices to address issues relating to programmatic linkages and complementarity, or lack thereof, between the content of the Regional Refugee Response (RRP) in host countries and that of UNDP's resilience-based development programmes.

The two organizations will ensure that their actions are coordinated with and communicated to other development and humanitarian organizations that are part of the overall regional response to the Syrian situation.

2. Targeted Population of the Project

2.1 All populations of concern affected by Syria Situation

The Joint Secretariat and its studies, policies and programmatic support will provide a catalytic basis for enhancing the delivery of humanitarian and development assistance to Syrian refugees, displaced persons and other people of concern, including those accommodated in camps, urban and rural areas, as well as to host and vulnerable communities. Through its studies, programmatic and policy support, the Joint Secretariat will have as beneficiaries: UNHCR and UNDP Country Offices in the sub-region, national and sub-national institutions, NGOs and CSOs.

3. Implementation Arrangements

3.1 Approach and process

As the situation in the region is protracted and a more sustainable approach, utilizing the comparative advantages of UNHCR and UNDP is required to meet the identified needs and vulnerabilities of both refugees, host communities as well as national, sub-national and local institutions.

In order to do so, the Joint Secretariat's work will be divided into three modules:

Module 1: Research Lab for Evidence-based and cost-effective solution, Innovation and Data Analysis

Objective 1: The joint secretariat provide regional policy support, research and analysis for high impact, innovative and evidence-based programming in the countries of the sub-region

Module 2: Programmatic Support, piloting and scaling up

Objective 2: The Joint Secretariat translates researches (module 1) into programmatic support in support Country Office, including testing and piloting initiative and scaling-up success as required

Module 3: Capacity Building and Support to CO and national institutions

Objective 3: The Country Office and relevant national partners have the required support and capacity to consolidate Humanitarian and Development interventions in order to create more resilience for the refugees, IDPs, Host Communities and Institution

3.2 Coordination mechanisms

A Steering Committee (SC) will be established and composed of the UNDP Sub-Regional Development Coordinator and the UNHCR Regional Director; both can delegate their authority to the appropriate staff in their office. The Steering Committee will meet at least on a quarterly basis and provides strategic guidance and oversight as well as approve amendment of the Joint Secretariat work-plan and budget. The SC makes decisions by consensus.

UNHCR and UNDP will coordinate with respect to programming, technical design and financial allocations so as to ensure complementarity and synergies between humanitarian and development actions. Regular meeting schedules and consultations at regional and field level will be established.

With the support of the Joint Secretariat (JS), the Steering Committee will ensure to collect feedbacks from the JS main beneficiaries, namely UNDP and UNHCR Country Office in the sub-region (Lebanon, Jordan, Syria, Egypt, Iraq and Turkey).

3.3 Monitoring and reporting

UNDP is committed to monitoring and evaluating the project implementation and dynamics to ensure that outputs, outcomes and objectives are achieved within the designated time frame. Within this context, UNDP will ensure that all

implementation challenges are addressed and resolved adequately and in a timely manner by the concerned parties, to the extent possible.

Day to day monitoring of implementation progress will be the responsibility of the UNDP Sub-Regional Response Facility who will inform the Steering Committee of any delays or difficulties faced during implementation so that the appropriate support or corrective measure can be adopted in a timely and remedial fashion.

On a quarterly basis, a project progress reports (PPR) will be submitted to the Steering Committee. UNDP will submit financial and narrative report as below:

- By 31 July for the period ending 30 June (financial and narrative);
- By 31 October for the period ending 30 September (financial);
- By 15 February final report for the period ending 31 December (financial and narrative);
- By 30 June 2015, financial report of closed / audited accounts for 2014

3.4 Visibility

Joint Secretariat (UNHCR and UNDP) visibility will be present in all forms of publications, sites, workshops and any other forms dissemination, unless decided otherwise by the Steering Committee. UNDP will ensure that proper visibility is accorded to UNHCR in respect to assistance and services made possible by UNHCR funds.

4. Related Inputs and Projects

UNDP will provide in-kind contribution to the UNDP-UNHCR Joint Secretariat as following:

- UNDP will host the Joint Secretariat and provide in kind-contribution that include: Rent; Security; Electricity, Water; Internet; General Maintenance and cleaning service. This in-kind contribution will be provided for a maximum of 4 employees at a time (including consultants, secondments, UNVs, interns and dedicated staff).
- UNDP will provide the adequate time, programmatic support and expertise from the staff of the UNDP Sub-regional Response Facility. The support includes the appointment of a "Development Advisor" that will lead the joint-secretariat.



5. Framework for Planned Results
 [PPG name - All PoC effected by the Syria Situation [5XXXND]
 Goal name - Advocacy for protection and Situation [PR]
 Rights Group name - Headquarters and Regional Support [9]

Objective: [Inter-agency and strategic partnerships strengthened [920]]	
Problem description:	The complexity of the Syrian conflict and the displacement of refugees and IDPs have had an unprecedented impact on the region. The immediate, medium and long term consequences and costs continue to be assessed and analysed. A comprehensive and coordinated response will be required in order to stabilize the situation, establish the conditions for early recovery, and prepare the ground for rehabilitation and development.
Intended impact:	Together with the UNDP regional facility in Amman, UNHCR and UNDP will establish a Joint Secretariat in Amman, whose objectives are to: (a) consolidate cooperation between the two organizations in addressing the complex challenges of securing stabilization, enhancing recovery, and restoring development in the most affected countries across the region caused by the large movements of refugees and IDPs from/within Syria; (b) provide an operational framework within which complementary humanitarian and resilience-based development interventions will be pursued by the two organizations throughout the displacement, stabilization/recovery and development solutions phases of the Syrian conflict; and (c) to help country offices address issues relating to programmatic linkages and complementarity, or lack thereof, between the content of the Regional Refugee Response (RRP) in host countries and that of UNDP's resilience-based development programmes.
Impact Indicator(s)	Site
Extent UNDP/UNHCR Joint Secretariat is effective in supporting respective country offices action with respect to on-going and emerging response to Syria crisis	
Jordan, Lebanon, Iraq, Egypt, Turkey and Syria	

Output:	
Operational partnership clusters designed, guided and supported [920AI]	Output description: UNHCR Director's office in Amman and UNDP Sub-Regional Response Facility will work on resilience issues related to refugees, IDPs, host and vulnerable communities in Syria and the neighbouring countries, in order to support their ability to cope, recover, adapt and transform in the face of the Syria Crisis.
Performance Indicator(s)	Performance indicators specific to PPA
1. Module 1: The joint secretariat provide regional policy support, research and analysis for high impact, innovative and evidence-based programming in the countries of the sub-region	1.1. # of research and analysis documents provided to Country Offices and/or relevant stakeholders
2. Module 2: The Joint Secretariat translates researches (module 1) into programmatic support in support Country Office,	2.1. # of programmatic support interventions to country offices
3. Module 3: The Country Office and relevant partners have the required support and capacity to consolidate Humanitarian and Development interventions in order to create more resilience for the refugees, IDPs, Host Communities and Institution	3.1. # of support mission to UNDP and UNHCR Country Offices
	Target
	1.1. at least 3 research and analysis document provided to COs and/or relevant stakeholders 2.1. at least 5 programmatic support interventions to COs carried-out
	3.1 at least 5 support missions to UNDP and UNHCR Country Offices carried-out

PROJECT WORKPLAN

Title of the Project: [Establishment of the regional Joint Secretariat (Syria related crisis) between the United Nations Development Programme (UNDP) and the Office of the United Nations High Commissioner for Refugees (UNHCR) in Amman, Jordan]

Partner Agreement No.: [0000000001]

Implementer: [United Nations Development Programme]

Reported by: [Jonathan Zigrand]

Reporter title: [SURG adviser]

Operation: [SRRCO ABC]

Budget Year: [2014]

Period covered by the Report: [1 May – 31 December 2014]

Date Report Submitted: [15 April 2014]

Pillar: [1 – Refugee Programme]

Cost centre(s): [32062- Director's Office- Amman]

PPG name - All PoC effected by the Syria Situation [5XXND]

Goal name - Advocacy for protection and Situation [PR]

Rights Group name - Headquarters and Regional Support [9]

Objective: Inter-agency and strategic partnerships strengthened [920]				
Output: Operational partnership clusters designed, guided and supported [920A]				
[Activity name]	Activity [100chars]	Site (Optional)	Start date	End date
Research and analysis documents provided to Country Offices and/or relevant stakeholders	Programmatic support interventions to country offices	Throughout the region (Egypt, Iraq, Jordan, Lebanon, Syria and Turkey) contingent on opportunities and priorities of each country	[01 May 2014]	[31 December 2014]
Support mission to UNDP and UNHCR Country Offices				

Annex E

<p>Expected outcome:</p> <p>Refugees, IDPs, host communities and institutions affected by the Syria Crisis in the sub-region countries are resilient. Able to cope, recover, adapt and transform in the face of the Syria Crisis.</p>			
<p>Module 1: Research Lab for Evidence-based and cost-effective solution, Innovation and Data Analysis</p>			
<p>Objective 1: The joint secretariat provide regional policy support, research and analysis for high impact, innovative and evidence-based programming in the countries of the sub-region</p>			
Activities	Indicator	Time Frame	Notes
<p>1. Comprehensive study on Policy Options for Governments of the Region regarding the status of refugees and the socio-economic impact of those options on the host country</p>	<p>Output Indicator: By the end of 2014 the Policy Study is finalized and disseminated to the relevant stakeholders.</p> <p>Outcome Indicator: By the end of 2014, the government of at least one country in the sub-region change, adapt (or is in process to) its policy towards refugee</p>	<p>Q2/3 2014</p>	
<p>2. Analysis of the impact of the Syria Crisis on Gender Inequalities</p>	<p>Output Indicator: By the end of 2014, the Policy Study is finalized and disseminated to the relevant stakeholders.</p> <p>Outcome Indicator: By the end of 2014, UNDP and UNHCR are able to adapt or better target and prioritize their interventions with a gender equality lens (link to module 2/3)</p>	<p>Q2/3 2014</p>	
<p>3. Carrying-out Socioeconomic profiling of Syrian refugees and vulnerable communities (desegregated by gender) to identify both, professional/skills background and social and economic expectations</p>	<p>Output indicator: By the end of 2014, the socioeconomic profiling is finalized and disseminated to the relevant stakeholders.</p>	<p>Q2/3 2014</p>	

	Outcome Indicator: By the end of 2014, UNDP and UNHCR are able to better programme and collaborate on livelihood interventions for refugees and vulnerable communities (link to module 2/3)		
4. Analysis of innovative solutions and collection of good practices from UNDP and UNHCR in respond to the Syria Crisis and in bridging Humanitarian and Development interventions (RBDA).	Output Indicator: By the end of 2014, the Policy Study is finalized and disseminated to the relevant stakeholders. Outcome Indicator: By the end of 2014, UNDP and UNHCR are scaling-up and replicating successful initiatives in the sub-region	Q2/3 2014	
5. Publication, Advocacy, Printing, media outreach and related cost	Output Indicator: By the end of 2014, publications and knowledge produced by the Joint Secretariat is disseminated to the relevant stakeholder.	Q2/3/4 2014	
Module Total:			
Module 2: Programmatic Support, piloting and scaling up			
Objective 2: The Joint Secretariat translates researches (module 1) into programmatic support in support Country Office, including testing and piloting initiative and scaling-up success			
Activities			
6. Programme Formulation/Support as required (based on module 1 output)	Input Indicator: By the end of 2014, the JS carried out at least 5 programmatic support missions	Q2/3/4 2014	
7. Test and prototype innovative ideas and solution with CO, provide seed funding and scaling up	Output Indicator: By the end of 2014, at least one pilot is implemented in the sub-region	Q 3/4 2014	
8.			
Module Total:			



Module 3: Capacity Building and Support to CO				
Objective 3: The Country Office and relevant partners have the required support and capacity to consolidate Humanitarian and Development interventions in order to create more resilience for the refugees, IDPs, Host Communities and Institutions.				
Activities	Inputs	Output	Time Frame	Notes
<p>9. Support COs in the Sub-region as required. This include the implementation of national operational framework and strategic policies based on the regional MOU</p> <p>Facilitate and undertake joint assessment, planning, and programming missions to strengthen operational linkages and programme design</p>	<p>Output indicator: By the end of 2014 all the COs have been adequately supported for the implementation of national operational framework and strategic policies based on the regional MOU</p>	<p>Q1/2/3/4 2014</p>		
Module Total:				
Staffing/Operational Cost				
Development Advisor / lead of the JS Programme/Solution Coordinator				Hired on a need base
Support Staff: Analyst /UNV Assistant (operation)				Hired on a need base
Rent/Security/Electricity/internet/maintenance				
IT equipment and furniture				
Transport				Car and driver might be rented on a monthly basis.
Miscellaneous and Stationary				